NYC ASSIGNED COUNSEL PLAN – EXPERT VOUCHER FOR 722-c SERVICES IN CRIMINAL COURT AND SUPREME COURT CRIMINAL TERM

_____ Name of Defendant	_____ Name of Payee
_____ Indictment Number	_____ Area of Expertise
_____ Date of Order Authorizing Service	_____ Name of Expert if Different from Payee

All Docket Numbers:

_____ _____ _____

_____ _____ _____

_____ County and Court of Service	_____ Social Security # -or- Tax Payer ID#
_____ Attorney Assigned to Case with Expert	_____ Payee Street Address (No PO Boxes Accepted)
_____ Judge/Referee/JHO/Magistrate	_____ City State Zip Code
	_____ Telephone

A. TOTAL HOURS BILLED _____ AT $ _____ FEE HOURLY RATE = $_____

B. ITEMIZED EXPENSES (RECEIPTS MUST BE ATTACHED; ATTACH ADDITIONAL SHEET IF NECESSARY

(1) _____$ _____ (3) _____ $ _____

(2) _____ $ _____ (4) _____ $ _____

TOTAL EXPENSES $ _____

TOTAL AMOUNT OF VOUCHER (SUM OF A & B) = $ _____

HAS EXPERT COMPENSATION AND/OR REIMBURSEMENT FOR THIS INDICTMENT/DOCKET(S) PREVIOUSLY BEEN APPLIED FOR OR RECEIVED?

? **YES** ? **NO IF YES, SPECIFY AMOUNT AND CIRCUMSTANCES:**

DATE _____ AMOUNT _____ REASON FOR PAYMENT _____

_____

THE ABOVE INFORMATION IS CERTIFIED TO BE CORRECT. _____

EXPERT SIGNATURE

ATTORNEY AFFIRMATION

I _____ (print name) certify, pursuant to the penalties of perjury, that the above-named expert was duly appointed to this case by order dated _____. I further certify that I utilized the services of this expert in conjunction with my legal representation of the above-named defendant and the work product and services described in the voucher and accompanying worksheet are consistent with my understanding of the services conducted by this expert.

Attorney Signature: _____ Date _____

EXPERT COMPUTATION	FOR COURT USE ONLY:
$ RATE _____x _____ HOURS = $ _____	$ RATE _____ x _____ HOURS = $ _____
EXPENSES + $_____	EXPENSES + $_____
TOTAL = $_____	TOTAL = $_____
	? APPROVED AS SUBMITTED ? ADJUSTED
	_____ JUDICIAL SIGNATURE/ STAMP
	_____ DATE

ANY VOUCHER EXCEEDING THE STATUTORY $1,000 CAP MUST INCLUDE AN AFFIDAVIT OF EXPLANATION
THIS VOUCHER SUBMISSION MUST INCLUDE THE ORDER, WORKSHEET AND ANY EXPENSE RECEIPTS
VOUCHER MUST BE SUBMITTED WITHIN 45 DAYS OF FINAL DISPOSITION OR DATE ATTY RELIEVED FROM CASE

ASSIGNED COUNSEL PLAN
EXPERT CASE WORKSHEET (12/07)

Defendant's Name	Expert PID
Indict/Docket Nos.	Date Assigned
Charge	Telephone Number

ACTIVITY LOG

DATE	LOCATION	START TIME	FINISH TIME	NUMBER OF HOURS	DESCRIPTION OF ACTIVITY

ACTIVITY LOG

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